



CA-2024

# CORPORATE COMPLIANCE CENTER

## ANNUAL MINUTES COMPLIANCE NOTICE

Entity File No.: 02680561  
CCC File No. C13010057

1317993  
SALDANA'S LANDSCAPE & MAINTENANCE, INC.  
J. SAUL SALDANA  
8328 STEVENSON AVE  
SACRAMENTO CA 95828-6021  
200-2  
62645



**PLEASE RETURN BY 03/31/2024 TO ALLOW  
ADEQUATE PROCESSING TIME FOR YOUR  
DOCUMENTS**

**California Law Annual Minutes Requirements.** CA Corp. Code sections §1500 requires non-exempt California corporations to keep minutes of shareholder, director and director committee proceedings.

**Consequence of Non-Compliance.** Failure to comply with this statute is a factor courts may consider that can result in personal liability of corporation shareholders for corporation debts and obligations without limit to amount as a result of alter ego liability.

**Complete and Return the Form Below** so that CCC can prepare the documents to meet the terms of the Annual Minutes Requirements of CA Corp. Code §1500.

**Make Your Check for \$179.00 Payable to CCC.** It is important we receive your response by 03/31/2024 to ensure the timely preparation of your Annual Minutes. You should receive your Certificate of Minutes within 3 weeks of sending your form.

**(916) 480-9006 \* Return this form with your check and mail to us in the enclosed envelope.\***

| <b>BUSINESS INFORMATION</b>   |  | (COMPLETE/MAKE CHANGES WHERE NECESSARY (PRINT OR TYPED))   |                                       |
|---|--|--|---------------------------------------|
| Business Name & Principal Office Street Address<br>SALDANA'S LANDSCAPE & MAINTENANCE, INC.<br>8328 STEVENSON AVE                    |  | City<br>SACRAMENTO   | State<br>CA                           |
| Person To Contact<br>E-mail   |  | Telephone (With Area Code)<br>(   ) _____ -  | Fax (With Area Code)<br>(   ) _____ - |
| OFFICERS – NAMES OF ALL OFFICERS,<br>INCLUDING OFFICERS WHO ARE DIRECTORS<br>PRESIDENT / CEO<br>(Required Position) J. SAUL SALDANA |  | DIRECTORS – NAMES OF ALL DIRECTORS,<br>INCLUDING DIRECTORS WHO ARE OFFICERS<br>DIRECTOR #1 NAME<br>(Required Position) J. SAUL SALDANA |                                       |
| VICE-PRESIDENT<br>(Optional Position) GUSTAVO SALDANA   |  | DIRECTOR #2 NAME<br>(Required if there are 2 Shareholders) GUSTAVO SALDANA   |                                       |
| SECRETARY<br>(Required Position) IGNACIO SALDANA  |  | DIRECTOR #3 NAME<br>(Required if 3 or more Shareholders)   |                                       |
| TREASURER / CFO<br>(Required Position) IGNACIO SALDANA  |  | DIRECTOR #4 NAME<br>(Optional Position)  |                                       |
| If additional space is needed for director names, please attach a separate sheet of paper.  |  | DIRECTOR #5 NAME<br>(Optional Position)  |                                       |
| PLEASE RETURN BY 03/31/2024 TO ALLOW ADEQUATE<br>PROCESSING TIME FOR YOUR DOCUMENTS   |  | DIRECTOR #6 NAME<br>(Optional Position)  |                                       |

|   |  |   |
|---|--|---|
| <input type="checkbox"/> CHECK ENCLOSED FOR \$179.00 MADE PAYABLE TO CORPORATE COMPLIANCE CENTER                                    |  | <input type="checkbox"/> CHARGE MY CREDIT CARD \$179.00     |
| Credit Card Type<br><input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER             |  | Credit Card Number  |
| Cardholder Name<br>As it appears on card:   |  | Expiration Date   |
| Billing Address<br>On Card Account:   |  | CCV VISA/MASTERCARD/DISCOVER 3 DIGIT CODE ON BACK OF CARD   |
| I authorize Corporate Compliance Center to charge my card the<br>amount listed at the right. The charge will appear on statement as |  | Compliance Filings Inc. Credit Card Payment Amount \$179.00 |
| Signature   |  | Date  |
|   |  | Barcode<br>C13010057  |

**THIS PRODUCT OR SERVICE HAS NOT BEEN APPROVED OR ENDORSED BY ANY GOVERNMENTAL  
AGENCY, AND THIS OFFER IS NOT BEING MADE BY AN AGENCY OF THE GOVERNMENT.  
RETURN THIS FORM NO LATER THAN 03/31/2024 TO ENSURE TIME FOR PROCESSING OF YOUR DOCUMENTS. CORPORATE  
COMPLIANCE CENTER, 2740 FULTON AVE, SUITE 203, SACRAMENTO, CA 95821 (916) 480-9006**