



Brand Source Card Credit Plan  
P.O. Box 6764  
Sioux Falls, SD 57117

Account Ending In: 2275  
[www.brandsourcecard.accountonline.com](http://www.brandsourcecard.accountonline.com)

January 25, 2024

MICHAEL A BISHOP  
8607 CARLSBAD LN  
LANSING, MI 48917-5807

Dear MICHAEL A BISHOP,

**Why we're writing you**

This letter is to confirm your enrollment in an automatic payment plan for your BrandSource Credit Card account. The terms of your enrollment are as follows:

**What you need to know**

Start Date: 02/24/2024

Scheduled Payment Date: 24<sup>th</sup> of each month

Amount: Greater of Fixed Amount \$250.00 or Monthly Minimum Due

Payment Account: 5304

Authorization Date: 01/24/2024

**Some important information**

Additional important information associated with your automatic payment plan:

- Each month we will notify you of the date and amount of the scheduled payment before the payment is withdrawn from your payment account.
- This automatic payment plan will continue until you cancel the plan, your account is closed with a \$0 balance, your payment is returned for any other reason than non-sufficient funds, or your account changes to ineligible status.
- If the fixed payment amount is less than the current minimum due, the payment amount will be increased to equal the minimum due shown on your monthly statement.
- As a reminder, the monthly minimum due amount includes the current minimum due and may include any amount over your credit line on your account each month.
- If the scheduled payment amount exceeds the current balance on the scheduled payment date the payment amount will be reduced to the current balance.
- You may change or cancel a scheduled payment by calling us no later than 5 p.m., ET on the day of your scheduled payment.
- You may cancel your enrollment at any time by calling us. If you cancel your enrollment later than 5 p.m., ET on the scheduled payment date, your cancellation will not be effective until your next scheduled payment.
- If you did not authorize your enrollment in an automatic payment plan or if the terms differ from what you authorized, please contact us immediately.

**How to contact us**

If you have additional questions, our Representatives are available to assist you. Please contact us online at [www.brandsourcecard.accountonline.com](http://www.brandsourcecard.accountonline.com) or at the phone number below.

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We value you as our customer and appreciate the opportunity to meet your financial needs.

Sincerely,

Customer Service

Phone: 1-888-653-4320

For TTY: We accept 711 or other Relay Service

Monday through Friday, 9:00 a.m. - 8:00 p.m., ET

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**Thank You For Your Business**