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1030048

Edustaff

Excellence in Staffing

EMPLOYEE REFERENCE CHECK FORM

The following individual has applied for a position with Edustaff, LLC and has authorized completion of the "Previous Employer Statement" section of this form, and copies of any existing relevant unprofessional conduct documentation.

Attn Human Resources
Address Labor Law Poster Service
5859 W. Saginaw Hwy. Ste. 1
Lansing, MI 48917

Fax
Email cs@llpsinc.com

Applicant Name Lydia Ballard
Maiden Name
Date of Birth 1993-03-03

Please complete, sign, and return the attached form (and any appropriate supporting documentation) by any of the following means:

MAIL: Attn: Reference Processing
Edustaff, LLC
4120 BROCKTON DR SE SUITE 200
GRAND RAPIDS MI 49512

EMAIL: documents@edustaff.org
FAX: (877) 974-6339

If preferred, this can also be done online if you are kind enough to either send us an email or call (877) 974-6338 so you can be provided with a link to do so.

Legal References and Applicant's Release

As a condition for employment with Edustaff, LLC, to be contracted within an educational entity,

I authorize my current and former employer(s) and personal contact(s) to (1) disclose to Edustaff the information as listed in the reference questions below, (2) disclose to Edustaff any unprofessional conduct by me, and (3) make available to Edustaff copies of all documents in my personnel record relating to any reported unprofessional conduct.

I release my current and former employer(s) (and their employees acting on their behalf), and personal contact(s) from any liability for providing the information described above.

I waive any written notice required in connection with the provision of such information.

Michigan Public Act 189 (1996) Section 380.1230(b): Unprofessional Conduct Definition: Public Act 189 defines "unprofessional conduct" as one or more acts of misconduct, one or more acts of immorality, moral turpitude, inappropriate behavior involving a minor, or commission of a crime involving a minor. A criminal conviction is not an essential element of determining whether or not a particular act constitutes unprofessional conduct.

Bullard-Plawecki Employee Right to Know Act, MCLA 423.506: Any written notice required under section 6 is waived in connection with the provision of such information.

Applicant Signature: Lydia Ballard **Date:** 8/14/2025

Previous Employer Only Below Line

Previous Employer Statement	
Can you certify that NO DOCUMENTATION OF UNPROFESSIONAL CONDUCT exists with the individual's personnel file? (If 'no', attach supporting documentation)	Yes ☐ No ☐

Previous Employer Signature: **Date:**

Previous Employer Printed Name:

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Lansing, MI 48917

Fax
Email cs@llpsinc.com

Applicant Name Lydia Ballard
Maiden Name
Date of Birth 03/03/1993

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4120 BROCKTON DR SE SUITE 200
GRAND RAPIDS MI 49512

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Applicant Signature: **Date:**

Previous Employer Only Below Line

Previous Employer Statement	
Can you certify that NO DOCUMENTATION OF UNPROFESSIONAL CONDUCT exists with the individual's personnel file? (If 'no', attach supporting documentation)	Yes ☒ No ☐

Previous Employer Signature: Michael Bishop **Date:** 09/12/2025

Previous Employer Printed Name: Michael Bishop