

Employee's Withholding Certificate

► Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.
 ► Give Form W-4 to your employer.
 ► Your withholding is subject to review by the IRS.

2021

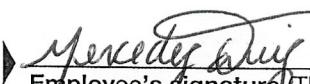
Step 1: Enter Personal Information	(a) First name and middle initial Mercedes D	Last name DAVIS	(b) Social security number 283-96-9230
	Address 2114 georgetown blvd apt 11		
	City or town, state, and ZIP code lansing, mi 48911		
	(c) <input checked="" type="checkbox"/> Single or Married filing separately <input type="checkbox"/> Married filing jointly or Qualifying widow(er) <input type="checkbox"/> Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)		

Complete Steps 2–4 ONLY if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, when to use the estimator at www.irs.gov/W4App, and privacy.

Step 2: Multiple Jobs or Spouse Works	Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs. Do only one of the following. (a) Use the estimator at www.irs.gov/W4App for most accurate withholding for this step (and Steps 3–4); or (b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; or (c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld ► <input type="checkbox"/>		
	TIP: To be accurate, submit a 2021 Form W-4 for all other jobs. If you (or your spouse) have self-employment income, including as an independent contractor, use the estimator.		

Complete Steps 3–4(b) on Form W-4 for only ONE of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3–4(b) on the Form W-4 for the highest paying job.)

Step 3: Claim Dependents	If your total income will be \$200,000 or less (\$400,000 or less if married filing jointly): Multiply the number of qualifying children under age 17 by \$2,000 ► \$ 6,000		
	Multiply the number of other dependents by \$500 ► \$ 0		
	Add the amounts above and enter the total here 3 \$ 6,000		
Step 4 (optional): Other Adjustments	(a) Other income (not from jobs). If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income 4(a) \$		
	(b) Deductions. If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here 4(b) \$		
	(c) Extra withholding. Enter any additional tax you want withheld each pay period 4(c) \$		

Step 5: Sign Here	Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete. ►  Employee's signature (This form is not valid unless you sign it.) ► 09/08/25 Date		
	Employer's name and address	First date of employment	Employer identification number (EIN)
Employers Only			

EMPLOYEE'S MICHIGAN WITHHOLDING EXEMPTION CERTIFICATE
STATE OF MICHIGAN - DEPARTMENT OF TREASURY

This certificate is for Michigan income tax withholding purposes only. Read instructions on page 2 before completing this form.

Issued under P.A. 281 of 1967.

► 3. Name (First, Middle Initial, Last) Merceder D Davis		► 1. Full Social Security Number 283 96 9230	► 2. Date of Birth 7/5/93
Home Address (No., Street, P.O. Box or Rural Route) 2114 georgetown blvd apt 11		4. Driver's License Number or State ID D800 083 274 368	
City or Town Lansing	State mi	ZIP Code 48911	► 5. Are you a new employee? <input checked="" type="checkbox"/> Yes If Yes, enter date of hire..... <input type="checkbox"/> No (mm/dd/yyyy) 09/08/25

6. Enter the number of personal and dependent exemptions (see instructions)	► 6.
7. Additional amount you want deducted from each pay (if employer agrees)	7. \$.00

8. I claim exemption from withholding because (see instructions):

- a. A Michigan income tax liability is not expected this year.
- b. Wages are exempt from withholding. Explain: _____
- c. Permanent home (domicile) is located in the following Renaissance Zone: _____

EMPLOYEE: If you fail or refuse to file this form, your employer must withhold Michigan income tax from your wages without allowance for any exemptions. Keep a copy of this form for your records. See additional instructions on page 2.

Under penalty of perjury, I certify that the number of withholding exemptions claimed on this certificate does not exceed the number I am allowed to claim. If claiming exemption from withholding, I certify that I do not anticipate a Michigan income tax liability this year.

9. Employee's Signature Merceder Davis	► Date 09/08/25
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EMPLOYER: Complete the below section.			
10. Employer's Name	► 11. Federal Employer Identification Number		
Address (No., Street, P.O. Box or Rural Route)	City or Town	State	ZIP Code :
Name of Contact Person	Contact Phone Number		

INSTRUCTIONS TO EMPLOYER: Keep a copy of this certificate with your records. All new hires must be reported to the State of Michigan. See www.mi-newhire.com for information.

In addition, a copy of this form must be sent to the Michigan Department of Treasury if the employee claims 10 or more exemptions or claims they are exempt from withholding. Send a copy to:

Michigan Department of Treasury
 Tax Technical Section
 P.O. Box 30477
 Lansing, MI 48909