



MyPHP is an online portal giving employers access to make changes to employee demographics, order ID cards and make eligibility updates. There can be up to 6 contacts for each group. Please list each contact's name and email address below to be added to your account.

First Name	Last Name	Email
------------	-----------	-------

First Name	Last Name	Email
------------	-----------	-------

First Name	Last Name	Email
------------	-----------	-------

First Name	Last Name	Email
------------	-----------	-------

First Name	Last Name	Email
------------	-----------	-------

Also, do you grant access to your Producer to have access to your group's information and to be able to make changes on the web portal on your group's behalf? YES _____ NO _____

Producer's Name _____

Producer's Email _____

Group Administrator's Signature _____

In the future, if any of the above individuals should no longer have access to PHP's web portal and your group's account information, please call the PHP Sales Department at 517.364.8484.