

**2019 - ANNUAL RECORDS SOLICITATION FORM**  
**SHAREHOLDERS, DIRECTORS AND OFFICERS**

## SHAREHOLDERS, DIRECTORS AND OFFICERS

235055

**IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.**

Key Code	K513297508	Notice Date	2019-01-07	Corporation Number	F197587
Business Address					09/30/2014

AGC OF ALL ION AND 200  
Metropolitan DC Building Services, Inc. (USED  
1225 Eye St NW Ph Level)

NOTICE ALL FLOOR AND ROOF 2000  
Metropolitan DC Building Services, Inc. (USED IN VA BY: Metropolitan Building Services, Inc.)  
1225 Eye St NW Ph Level]

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Washington, DC 20005-3914

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February 1, 2019

VIRGINIA CODE § 13.1-657(A): “Action required or permitted by this chapter to be adopted or taken at a shareholders’ meeting may be adopted or taken without a meeting if the action is adopted or taken by all the shareholders entitled to vote on the action, in which case no action by the board of directors shall be required.”

The adoption or taking of the action shall be evidenced by one or more written consents...”

VIRGINIA CODE § 13.1-685(A): “Except to the extent that the articles of incorporation or bylaws require that action by the board of directors be taken at a meeting, action required or permitted by this chapter to be taken by the board of directors may be taken without a meeting if each director signs a consent...”

AGENCY AND DOES NOT HAVE OR CONTRACT WITH ANY GOVERNMENT AGENCY TO PROVIDE THIS SERVICE. THIS DOES NOT FULFILL THE VIRGINIA ANNUAL REPORT FILING REQUIREMENT.

**Step 1. SHAREHOLDERS** Enter the names of each stockholder.

1 Name Vereska Febres 2 Name

Name \_\_\_\_\_

Name Tommy Fobbes

Name	Name
Name	Name

**Step 3. CORPORATE OFFICERS** Enter the names & titles of all corporate officers

Name	Name
Teresa	Febres
Title	Owner
Name	Name

Name \_\_\_\_\_ Title \_\_\_\_\_ Name \_\_\_\_\_

**Step 4. CONTACT PERSON** Enter the name & email address of the contact person.

**Step 5.** Check appropriate payment method & fill out subitems.

Please make your check payable to:  
**CHECK ENCLOSED  
FOR \$150**

Enter Expiration  
01/20  
1-888-408-0886  
7330 Staples Mill Road, #402  
Richmond, VA 23228-4122

**Step 6. SIGNATURE** I certify that I have read this document, understand its contents, and authorize the charges. The parties to this mutually agree to waive claims against the other for any damages, including consequential damages.

Signature	<i>Donald D. Fugate</i>
Date	2/14/2019

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for office use only

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