

CITY OF PLAINFIELD
515 WATCHUNG AVENUE
PLAINFIELD, NJ 07060-0431
Phone: (908)753-3000
Fax: (908)753-3500

10/9/24
NR

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 24-06558

ORDER DATE: 10/07/24

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

REQUISITION NO: R4-06388

SHIP TO

PLAINFIELD PERSONNEL DIVISION
ATTN: Abby Levenson, Director
515 WATCHUNG AVE, 3rd Floor
PLAINFIELD NJ 07061

VENDOR

Vendor #: 48366

NJ LABOR LAW POSTER SERVICE
2020 PENNSYLVANIA AVE NW #867
WASHINGTON, DC 20006-1811

PAYMENT RECORD

Check No. _____ Date Paid _____

VOUCHER COPY
SIGN AT X AND RETURN
FOR PAYMENT

IF FURTHER INFORMATION IS REQUIRED, CONTACT PURCHASING AGENT (908) 226-2568

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	January 2025 Labor Law Posters	4-01-20-105-001-215	2,412.0000	2,412.00
	2025 Complete Set(s) of Federal and State Posters NJ (26)			
			TOTAL	2,412.00

**SIGN
HERE**

VENDOR'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all particulars; that the articles have been furnished or services rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X Michael Biny
VENDOR SIGN HERE

Operations Manager
OFFICIAL POSITION

38-3468792
TAX ID NO. OR SOCIAL SECURITY NO.

DATE ☒ YES
☐ NO

APPROVAL FOR PAYMENT

The items specified in the above account were necessary for the purpose of this department and were authorized by the department, in conformity with the ordinances of the City of Plainfield for the use and benefit of said City. Each item has been received and its quality is as ordered. The work specified has been properly done and each price charged is correct. No price is higher than the prevailing market price as far as we can ascertain, or more than the contract price.

DIVISION HEAD _____ DATE _____

DEPARTMENT HEAD _____ DATE _____

PURCHASING _____ DATE _____

**NOTE: DO NOT ACCEPT
THIS ORDER UNLESS
SIGNED BELOW**

A. Baker 10/7/2024
PURCHASING AGENT _____ DATE _____

QUOTE



NEW JERSEY LABOR LAW POSTER SERVICE
2020 PENNSYLVANIA AVE NW # 867
WASHINGTON, DC 20006-1811

PHONE: 609-997-0054
FAX: 888-442-4144
LLPS TAX ID# 83-2290181

BILLING ADDRESS:

NATASHA GORDON - PERSONNEL
CITY OF PLAINFIELD
515 WATCHUNG AVE
PLAINFIELD, NJ 07060

SHIPPING ADDRESS:

NATASHA GORDON - PERSONNEL
CITY OF PLAINFIELD
515 WATCHUNG AVE
PLAINFIELD, NJ 07060

ORDER #	ORDER DATE	ORDER TYPE	ORDERED BY	TERMS	VALID UNTIL
2590122	09-27-2024	Quote	NATASHA GORDON	NET 30	10-27-2024
Qty	Product Description			Unit Price	Product Total
1	2025 Complete Set(s) of Fed and State Posters-NJ			\$109.50	\$109.50
25	2025 Complete Set(s) of Fed and State-NJ (add'l)			\$102.50	\$2,562.50
26	Discount			-\$10.00	-\$260.00
PAYMENT HISTORY		CUST. P.O. #		SUB TOTAL: \$2,412.00	
PAYMENT DATE	PAYMENT TYPE	AMOUNT PAID	SALES TAX:	0.00 %	\$0.00
			SHIPPING:	UPS Ground	\$0.00
			ORDER TOTAL:		\$2,412.00
			BALANCE DUE BY 10-12-2024		\$2,412.00

Please detach here and return this portion with your payment

NATASHA GORDON - PERSONNEL
CITY OF PLAINFIELD
515 WATCHUNG AVE
PLAINFIELD, NJ 07060
PHONE: 908-753-3000

ORDER #	DUE DATE
2590122	10-12-2024

TOTAL DUE:	\$2,412.00
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AMOUNT ENCLOSED	
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Mail payment to:

Please include the
ORDER # number
on your check



NEW JERSEY LABOR LAW POSTER SERVICE
2020 PENNSYLVANIA AVE NW # 867
WASHINGTON, DC 20006-1811

Pay with PayPal or

Credit Card
Scan the QR Code

