



**LABOR LAW POSTER SERVICE**  
**5859 W. Saginaw Hwy. #343**  
**Lansing, MI 48917**

**Notice of Temporary Layoff**

3/20/2025

RE: NOTIFICATION OF TEMPORARY LAYOFF

I regret to inform you that due to budgetary considerations and system upgrades, it is necessary to place you on temporary layoff for the period commencing 3/20/2025 and ending on 8/29/2025. We do appreciate your patience and understanding during this time. Our plan is to have all the system upgrades completed by 8/29/2025 for employees to return to work on 9/02/2024. In the event the system upgrades take longer than anticipated, the return date may be extended. If there are any concerns regarding this matter, please contact me directly.

Sincerely,

Michael Bishop  
Operations Manager  
LLPS, Inc.  
[michaelb@llpsinc.com](mailto:michaelb@llpsinc.com)