



**THE OHIO LABOR LAW POSTER SERVICE**  
1601 WEST FIFTH AVENUE, #136  
COLUMBUS, OHIO 43212-2310

**For compliance assistance  
you may call us at: 1-877-321-4144**

**FAX: 1-888-442-4144**

**Notice Date: FX-08  
Key Code:**

**ATTENTION ALL EMPLOYERS!**  
New Minimum Wage  
Effective January 1st 2008

**Dear Employer,**  
State and Federal Law requires **Ohio** employers to post the following notices at most work sites. Investigations may be conducted by State inspectors. An employer found to be in violation of State or Federal Laws by willfully failing to post up-to-date OSHA posters may be subject to **monetary penalties** of up to **\$7000**, as well as exposure to **civil liability actions**. The Ohio Labor Law Poster Service is a non-governmental organization providing mandatory workplace posters and does not have a contract with any government agency. Certain posters may also be available free from the issuing governmental agencies. Compliance with State and Federal posting requirements may be achieved by responding to the order form below. **PLEASE RESPOND TODAY TO THE ENCLOSED.**

**STATE POSTING REQUIREMENTS**

- ☐ **Minimum Wage (Ohio Revised Code, § 4111.09)**  
“Every employer subject to [the Minimum Fair Wage Standards Act] ... shall keep a summary of the sections ...or a summary of the rules, posted in a conspicuous and accessible place in or about the premises wherein any person subject thereto is employed.”
- ☐ **Workers’ Compensation (Ohio Revised Code § 4123.83)**  
“Each employer paying premiums into the state insurance fund or electing to pay compensation to the employer’s injured employee or dependents of the employer’s killed employees...shall post conspicuously in the employer’s place or places of employment notices...stating the fact that the employer has made the payment, the date thereof, and period for which the payment is made...”
- ☐ **Minor Labor Law (Ohio Revised Code § 4109.08)**  
“No minor shall be employed unless the employer keeps on the premises a complete list of all minors employed by the employer at a particular establishment and a printed abstract ... The list and abstract shall be posted in plain view in a conspicuous place which is frequented by the largest number of minor employees, and to which all minor employees have access.”
- ☐ **Fair Employment Practices (Ohio Revised Code § 4112.07)**  
Every person subject to the Ohio Civil Rights Act “shall post in a conspicuous place or places on his premises a notice to be prepared or approved by the commission that shall set forth excerpts of this chapter and other relevant information that the commission deems necessary to explain this chapter.”
- ☐ **No Smoking (Ohio Revised Code §3794.06)**  
“In addition to the prohibitions contained in section 3794.02 of this chapter, the proprietor of a public place or place of employment shall comply with the following requirements: (A) “No Smoking” signs or the international “No Smoking” symbol ... shall be conspicuously posted in every public place and place of employment where smoking is prohibited by this chapter, including at each entrance to the public place or place of employment. Signs shall be of sufficient size to be clearly legible to a person of normal vision throughout the area they are intended to mark. All signs shall contain a telephone number for reporting violations.”
- ☐ **Also Included In Our Posters:**  
**Unemployment Compensation**  
**Public Employee Risk Reduction**

**FEDERAL POSTING REQUIREMENTS**

- ☐ **Federal Minimum Wage Act (29 CFR § 516.4) (NEW)**  
Pursuant to **29 USC §206(a)(1)**, as amended by P.L. 110-28, H.R. 2206, effective July 24, 2007, the federal minimum wage increases from \$5.85 an hour to \$6.55 an hour.  
“Every employer ... shall post and keep posted a notice explaining the Act ... in conspicuous places in every establishment where such employees are employed so as to permit them to observe readily a copy.”
- ☐ **Uniform Services Employment and Reemployment Rights Act (38 USCA § 433(a))**  
“Each employer shall provide to persons entitled to rights and benefits under this chapter a notice of the rights, benefits, and obligations of such persons and such employers under this chapter. The requirement for the provision of notice under this section may be met by the posting of the notice where employers place notices for employees.”
- ☐ **Employee Polygraph Protection Act (29 CFR § 801.6)**  
“Every employer subject to the EPPA shall post and keep posted on its premises a notice explaining the Act, as prescribed by the Secretary. Such notice must be posted in a prominent and conspicuous place in every establishment of the employer where it can be readily observed by employees and applicants for employment.” Under 29 CFR § 801.42(7) a civil penalty not to exceed **\$10,000** may be assessed against any employer for violating any provision of this Act.
- ☐ **Equal Employment Opportunity is the Law (29 CFR § 1601.30)**  
“Every employer ... shall post and keep posted in conspicuous places upon its premises notice in an accessible format ... describing the applicable provisions of title VII and the ADA. Such notice must be posted in prominent and accessible places where notices to employees...are customarily maintained...[F]ailure to comply with this section is punishable by a fine of not more than **\$110** for each separate offense.”
- ☐ **Family and Medical Leave Act (29 USC § 2619(a)(b))**  
“Each employer shall post and keep posted, in conspicuous places on the premises of the employer where notices to employees and applicants for employment are customarily posted, a notice ... setting forth excerpts from, or summaries of, the pertinent provisions of this subchapter and information pertaining to the filing of a charge...Any employer that willfully violates this section may be assessed a civil money penalty not to exceed **\$100** for each separate offense.”
- ☐ **Occupational Safety and Health Act (29 CFR § 1903.2(a)(1))**  
“Each employer shall post and keep posted a notice or notices ... informing employees of the protections and obligations provided for in the Act ... in a conspicuous place or places where notices to employees are customarily posted. Each employer shall take steps to insure that such notices are not altered, defaced, or covered by other material.”

**PLEASE MAIL THIS FORM WITH YOUR CHECK, PAYABLE TO:**

**THE OHIO LABOR LAW POSTER SERVICE**  
1601 WEST FIFTH AVENUE, #136  
COLUMBUS, OHIO 43212-2310  
**1-877-321-4144** (phone orders)

*Please send the following posters:*

**Complete Set(s)** of Federal and State

\_\_\_ 1st set.....

\$59.50 \$

\_\_\_ Add’l. set(s) .....

\$52.50 \$

**Separate Posters**

\_\_\_ **Federal Only** .....

\$24.50 each \$

\_\_\_ **State Set** .....

\$49.50 each \$

(1st set \$7.75; .....

Shipping \$

add’l sets and Individual posters \$5.75 each;)

.....TOTAL \$

Please Call for Large Order Discounts.

**Order Form**

**FX-08      Key Code:**

A complete set is made up of three large posters, one Federal and two State.  
Posters are 18" x 24" in full color and laminated in plastic.  
*Posters also available in Spanish – please call.*

**PLEASE FAX CREDIT CARD ORDERS TO: 1-888-442-4144 – FAX**

Enclosed: ☐ Check    ☐ Money Order    ☐ Automatic Annual Renewal

Credit Card: ☐ VISA    ☐ MC    ☐ AmEx    ☐ Discover

Credit Card #: \_\_\_\_\_ – \_\_\_\_\_ – \_\_\_\_\_ Exp. \_\_\_\_\_ / \_\_\_\_\_

Signature \_\_\_\_\_

Ship to: (please print clearly)      Attention: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_