



IDAHO SECRETARY OF STATE

Lawerence Denney

450 N. 4th St., Boise, ID 83702

NOTICE OF CAUSE FOR ADMINISTRATIVE ACTION

FINAL ANNUAL REPORT NOTICE for MANDATORY POSTER AGENCY, INC. (THE)

DUE DATE: 3/31/2019

Your business' annual report, to be filed with the Idaho Secretary of State, is past due.

In order to avoid administrative dissolution, you must visit <https://sosbiz.idaho.gov> to create an account and file online within 60 days of the due date above. * If your annual report has been filed, please contact our office to confirm receipt.

FILING YOUR REPORT: Please note that any information received on previous IDSOS postcards is no longer applicable under the new system. PIN numbers on postcards are NO LONGER valid.

If you have not created an account at sosbiz.idaho.gov since October 1, you will first need to create an account. Find detailed instructions at <https://sos.idaho.gov/sosbiz-help/>

New Users

*To file your annual report at [SOSBiz.idaho.gov](https://sosbiz.idaho.gov), first time users **must associate their existing business to their new user account**. Please follow the instructions below prior to trying to file your annual report.*

1. Go to [SOSbiz.idaho.gov](https://sosbiz.idaho.gov) and login using the link in the upper right corner.
2. Use the SEARCH function on the menu on the left to search for your business.
3. When you see the name of your business in a dark blue box, click on that name.
4. In the bottom right of the box that appears, you will see "Request Access". Click on that and follow the instructions.**
5. Upon gaining access, you will find your business listed under "My Records".

Returning Users (with a new account since Oct 1, 2018)

Returning users will find all associated businesses under "My Records". To file an annual report (or amendment or address change, now available online!), simply select the appropriate business, and then select the Annual Report icon from the upper right of the slide out screen for that business. Previous Annual Reports can be accessed for reference as a download from the "View History" icon. If you do not see your business under "My Records" when logged in, follow steps 1-5 under "New Users" above.

Additional assistance can be found at <https://sos.idaho.gov/sosbiz-help>

*Those without online access may contact the Secretary of State's office by phone to request a paper report form.

**please note that in many cases, a registered agent, attorney, or authorized third party may have already requested access and will be the authorized user that will need to grant your access request.

FILE YOUR ANNUAL REPORT, CREATE BUSINESS ENTITIES, AND FILE
AMENDMENTS AND MORE WITH YOUR ONLINE ACCOUNT
AT THE NEW, SECURE

<https://sosbiz.idaho.gov>



Lawerence Denney
Idaho Secretary of State
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MANATORY POSTER AGENCY, INC. (THE)
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